



R.M. Page C.M.B.H.I. Est. 1976

Member of the B.H.I.

Clock Repairs & Restorations.

www.clockrepairsleicestershire.co.uk

PRIVACY NOTICE

(version: 28-5-2018)

Information you need to know:

This privacy notice explains how we use your personal information and your rights regarding that Information. We will always do our best to keep your personal data secure, whether it is held on paper or electronically.

What do we do with your information?

For our service we need to collect personal data so we can get in touch to provide the service. We always try to make sure the information we collect is correct and isn't an invasion of your privacy. The information you give to us may include, but not be limited to, your name, address, phone number, email address. As we do not have credit card facilities we do not require this information. We do not require or hold information that is classed as sensitive. Your information would never be shared with any third parties. All information is stored in a secure location only accessible by R M & S J Page.

What is the legal basis for processing the data?

- Keeping sufficient information to provide services and fulfil our legal responsibilities
- Collect, store and use the information you provide in a manner that is compatible with the General Data Protection Regulation.

How long we will keep your data for?

We will only hold your personal data for as long as is required.

How can I access the information you hold about me?

Please contact the business

RM Page Clock Repairs

91-93 High Street

Ibstock, Leicester

LE67 6LH Email: repairs@clockrepairsleicestershire.co.uk

Tel: 01530 260394

What are your rights and how to enforce them?

- Right to withdraw consent
- Right to be informed
- Right to erasure
- Right of Access
- Right to Restrict Processing
- Right to Portability
- Right to Rectification
- Rights related to automated decision making

How to contact the Information Commissioner's Office?



R.M. Page C.M.B.H.I. Est. 1976

Member of the B.H.I.

Clock Repairs & Restorations.

www.clockrepairsleicestershire.co.uk

PRIVACY NOTICE

(version: 28-5-2018)

The Information Commissioner can be contacted on:

Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK95AF.

Tel: 0303 123 1113. Email contact can be made by accessing www.ico.org.uk